**Mackay School District #182**

**COMMUNITY RELATIONS 4520F2**

**Soliciting and Accepting Grants or Donations Approval Form**

Requests for grants and donations shall be submitted to the Superintendent prior to applying for any awards. They must satisfy the criteria below and meet the requirements of Board Policy 4520.

Grants or donations with a value in excess of $2,000, and those that obligate the school to engage in specific actions, obligations or involve the addition of District funding, shall be subject to approval by the Board.

Grants and Donations Criteria

To be acceptable, a grant or donation must satisfy the following criteria:

1. The grant or donation will not conflict with any provision of Board policy or public law.
2. The grant or donation will have a purpose consistent with the District’s instructional priorities, strategies, and standards.
3. There will be no undesirable or hidden costs.
4. Any conditions that obligate the District to engage in specific actions, obligations, or additional funds will be clearly identified.
5. The Board would be willing to continue the program when the donated funds are exhausted, if applicable.

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_

Title of Grant or Donation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Source of Grant or Donation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please attach a copy of the grant application or a description of the grant or donation.**

Superintendent’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Board Chair’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

(If required)